

Terms and Conditions of Enrolment

Melbourne Dance Theatre

ENROLMENT POLICY

1. Enrolment forms of students under 18 years of age must be completed by a parent/guardian.
2. All current and new students are required to re-enrol/enrol each year by completing a new online enrolment form with a \$50 enrolment fee.
3. All students should be enrolled in correct class for their age and standard, it is at the discretion of the teacher and Directors at Melbourne Dance Theatre.
 - Competition Troupe Classes Conditions apply- Students are required to be enrolled in the prerequisites for competition troupe- enquire to MDT Director for further details or refer to the Information Manual.
 - Elite Dance Program is by invitation only please speak to MDT Director for further details
4. \$50 Enrolment fee (non- deductible and non-refundable) required with every enrolment each year.
5. Term fees must be paid on or before the end of the first week of term
 - i. If not received will incur \$25 late fee
 - ii. Fees not received by second week of term will result in students not being able to attend classes
 - iii. If you are unable to pay fees in allocated time alternate arrangements can be made. Please forward to the Director via email.
6. Missed classes can be made up by the students attending additional classes in the scheduled timetable during the same term. (illness/injury, public holidays etc.)
7. Students must seek permission/ advice from studio director if they wish to participate in dance classes/ programs outside of Melbourne Dance Theatre.
8. Parents must obtain and read the Annual Information Manual and comply with the guidelines and requirements.
9. Parents are responsible for the safety of any children that are not participating in class on the premises of Melbourne Dance Theatre

UNENROLMENT/REFUND POLICY

10. Un-enrolment is to be in writing or via email to Melbourne Dance Theatre.
11. No Refund of fees will be given under any circumstances
 - i. In some cases of injury, severe illness deferment of fees may be arranged from the date Melbourne Dance Theatre is advised in writing.
12. No Refund of costume fees will be given under any circumstances .

INJURY/ MEDICAL CONDITION POLICY

13. Students are responsible for letting their teacher know of injury or illness prior or during class.
14. All injuries that occur during class at Melbourne Dance Theatre must be reported immediately and report form written up.
15. All Medical Conditions must be notified to Melbourne Dance Theatre on enrolment in writing.

UNIFORM POLICY

16. All Students must follow the uniform regulations, be suitably groomed and be dressed and ready for their class 10 minutes before the class commencement.
17. Students whom consistently ignore these regulations will not be able to participate in class.
18. No excess Jewellery to be worn to classes.
19. If incorrect uniform and footwear is worn if seen unsafe and against OHS policy student will not be able to participate in their class.

MDT MARKETING AUTHORITY

20. I, the undersigned give permission for my child/children's photograph to be taken during classes/productions/performances for the purpose of use of images in any advertising which may include. website, prospectus, brochures, magazine, display and other marketing materials or displays at MDT's discretion.

I have read and understand the MDT's Conditions of enrolment, and agree to comply with all the conditions. In the event of illness or accident, where I cannot be contacted, I authorize the staff of MDT to refer my child to a doctor or hospital.



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